

**Interior Region EMS Council
Board of Directors Meeting
Minutes of 02/08/08**

MEMBERS AND GUESTS PRESENT:

Jeannette Hansen – Urban	Michael Cuber – Rural Highway
Yvonne Howard – Rural Non-Highway	Sylvia Pitka – Rural Highway
Heather Koponen - TCC	Scott Learned - Urban

MEMBERS ABSENT:

Danny Robinette, Medical Director	Adlai Alexander – Rural Non-Highway
Clint Brooks – FMH	Rachael Kangas – Rural Non-Highway
Barry Jennings – FNSB	MAST

STAFF PRESENT:

Dan Johnson, Executive Director	Linda Callender, Office Manager
David Rockney, Training Coordinator	Tom Dean, Sub-Regional Coordinator

ROLL CALL & CALL TO ORDER:

Scott Learned, Chairman, called the meeting to order at 9:02AM. It was determined a quorum was present.

Approval of Agenda:

Motion was made to approve the agenda as presented. Motion passed unanimously.

Approval of Minutes of 11/16/07:

Motion was made by Jeanette Hansen and seconded by Yvonne Howard to approve the minutes of 11/16/07 with the correction of the spelling of Jeannette Hansen's name. Motion passed unanimously.

REPORTS & COMMENTS:

Board Member Comments:

Board Members gave their reports (available on tape).

Sylvia Pitka said she would like to see Edna Peters get recognized for all her service to the Board.

Finance Report:

Dan gave the attached Financial Report and explained any major changes from last year's report.

Jeannette Hansen made a motion which was seconded by Mike Cuber to accept the financial report of 12/31/07 as presented. Motion passed unanimously.

Training Report:

Dave Rockney presented the attached training report. Dave reported that Julie Lawyer our Resource Specialist is leaving the company and we are in the process of interviewing applicants to replace her. Dave also reported that Wilma Vinton was hired as an Advanced Trainer and has been very busy since she was hired in September.

Dave said there will be some major state regulation changes coming up for EMT's. The specs are going to be broadened to include expanded scope specifications that some agencies already have in place. The EMT classes will have more hours due to these changes. There are also some instructor regulation changes coming up for approval.

Dave reported on his site trip to Tanana.

Resource Department Report:

Julie Lawyer gave the attached Resource Department Report.

Tok Sub-Regional Report:

Tom Dean gave the attached Tok Sub-Regional Report.

MAST Report:

Dan gave the MAST report (see attached MAST Program in Jeopardy report). Dan said he was told that the suspension of the MAST program in Alaska would be in July, 2008 and they will be deployed to Iraq. A MAST meeting was conducted last month and was held at the new MAST hanger. Dan said the new hanger was much better than the old one.

Medical Director's Report:

Dave said there was nothing new to report.

Executive Director's Report:

Dan explained that our medical insurance has increased every year. He explained that several years ago a program was set up to increase the deductible of IREMSC medical insurance to reduce the premium with IREMSC reimbursing any employee that has more than \$250.00/person or \$500/per family out of pocket expenses which has saved the company several thousand dollars each year it has been in place.

Dan said he is involved in a task force (UA Clinical Simulation Task Force) with the University of Alaska to investigate the use of simulation training in hospital/clinical situations with the result to make recommendations for long term planning.

Dan reported on a trip he took to Anchorage where he gave a presentation, along with seven other EMS region representatives, to the funding organizations involved in Code Blue.

Audit Report:

Debbie Gross gave the attached Management Letter and Audit Report for FY2007.

Motion was made by Heather Koponen and seconded by Jeannette Hansen to approve the FY07 Audit as presented. Motion passed unanimously.

Continuation of Executive Director's Report:

Dan gave a report on the EMS Day at the Legislature.

Dan explained the attached Summary of the Purchase of the IREMSC Building.

Meeting Recessed for Lunch at 1:10PM.

Meeting Reconvened at 1:56PM.

BUSINESS:

Review Personnel Policy Revisions:

Dan explained the attached Personnel Policy Revisions.

A discussion was held concerning the revisions.

A question was brought up about the final payment of salary for a terminated employee (what is the legal requirement). Dan said he would check on it.

Motion to accept Personnel Policy Revisions as presented was made by Mike Cuber and seconded by Jeannette Hansen. Motion passed unanimously.

Appoint Interim Board Members:

A discussion was held concerning the current Board vacant positions: Urban and Rural Highway.

Motion was made by Jeannette Hansen and seconded by Mike Cuber to elect Mindy Fielding to fill the vacant Rural Highway position until April of 2009. Motion was approved unanimously.

A vote was held and Jack Willard was appointed as the Urban member.

Dan brought up the fact that Rachel Kangas has missed three consecutive Board Meetings and will be removed from the Board so the Members need to consider a replacement for the next meeting.

Make a Plan for Regional Code Blue Review:

Scott said we need a Code Blue Review Committee appointed and a date for the review meeting set up. The Committee will consist of Scott Learned, Jeannette Hansen and Heather Koponen. The meeting date scheduled is February 19th at 1:30PM.

Commendation for Edna Peters:

It was decided that a Special Commendation Award should be presented to Edna Peters at the next Symposium.

The Board moved into Executive Session at 3:55PM.

The Board moved out of Executive Session at 4:30PM.

Dan was approved for the next step salary increment.

Schedule Next Meeting:

The next meeting will be on April 4th (Membership meeting) at 4:30PM.

Meeting adjourned at 4:35PM.

Respectfully Submitted By,

Linda Callender, Office Manager

for

Yvonne Howard, Secretary