

**Interior Region EMS Council
Board of Directors Meeting
Minutes of 02/20/09**

MEMBERS AND GUESTS PRESENT:

Jeannette Hansen – Urban	Michael Cuber – Rural Highway
Yvonne Howard – Rural Non-Highway	Scott Learned - Urban
Heather Koponen – TCC	Edna Peters– Rural Non-Highway
Sylvia Pitka – Rural Highway	David Gibbs - FNSB

MEMBERS ABSENT:

Danny Robinette, Medical Director	Melinda Fielding – Rural Highway
Clint Brooks – FMH	
Adlai Alexander – Rural Non-Highway	

STAFF PRESENT:

Dan Johnson, Executive Director	Linda Callender, Office Manager
Wilma Vinton, Accountant	Tom Dean, Sub-Regional Coordinator

ROLL CALL & CALL TO ORDER

Chairman Scott Learned called the meeting to order at 9:05AM. It was determined that a quorum was not present so business that needed to be voted on was deferred until a quorum was present. At 10:15AM a quorum was present.

Approval of Agenda

Scott called for approval of the agenda.

Motion was made by Edna Peters and seconded by Yvonne Howard to accept the agenda as presented. Motion passed unanimously.

Approval of Minutes of 10/24/08

Motion was made by Yvonne Howard and seconded by Mike Cuber to accept the minutes of 10/24/08 as presented. Motion passed unanimously.

AUDIT REPORT

The FY08 Audit Report was presented by Debbie Gross. (See attached report.)

Motion was made Edna Peters by and seconded by Mike Cuber to accept the F0Y8 Audit Report as presented. Motion passed unanimously.

Meeting Recessed at 10:20AM

Meeting Reconvened at 10:32AM

REPORTS AND COMMENTS

Board Member Comments

Members gave their reports. (Available on tape.)

STAFF REPORTS

Financial Report

The 12/31/08 financial report was given by Dan Johnson (see attached report).

Motion was made by Jack Willard and seconded by Mike Cuber to accept the financial report as presented. Motion passed unanimously.

Training Report

Dan presented the attached training report for Dave Rockney who is on leave. (See attached report.)

Dan described the problems and delays that EMTs in the region have been having in receiving certifications from the state. There are lengthy delays, poor communication concerning lacking documents, and misplaced documents.

Resolution made by David Gibbs and Seconded by Jack Willard: The Executive Director is directed to:

- 1. Convey the concern of the IREMSC Board of Directors to the State EMS Office, Section Chief Tim Bundy, and the Commissioner of Health and Social Services concerning the unacceptable delays in the processing of EMS certifications.*
- 2. Develop a plan and proposal for increasing the regional role in certification and bring this to the Board for review.*

Resolution passed unanimously.

Tok Sub-Regional Report

Tom Dean presented the Tok Sub-Region report. (See attached report.)

Executive Director Report

Dan reported that Code Blue is now moving into Phase 9. Phase 7 and 8 are almost complete. Phase 9 proposals have been presented to the State Code Blue Steering Committee for approval. Dan discussed the automated CPR devices (Auto Pulse and others) and power gurneys that were requested in our region. There is some controversy about these items – the cost vs. the benefit – but they were approved largely on the basis of rescuer health and safety.

Dan said that we had a funding problem with the USDA. He explained that USDA made a mistake in calculating the percentage of funding for an item for Galena that was purchased which amounted to a \$13,000 deficit. Dan talked to the State about getting funding to make up the difference and the State said they could allocate it.

Dan said the FY2010 state operating grant will be the last year of a continuing grant. The grant process for our FY2011 grant will involve a new grant writing process called Logic Model.

The Governor's budget submitted to the legislature includes a 10% increase in our operational funds.

Dan reported that Delta Junction contacted him about their Medical Director requesting a fee to continue as their Medical Director of \$30,000. A discussion was held concerning Medical Directors charging for the sponsorships. Dan has worked with Delta Junction officials to provide information on the relationship of squads and Medical Directors in other similar communities and has also provided references to statutes and regulations concerning the role of the Medical Director and the consequences of not having one.

Meeting Recessed at 2:10PM:

Meeting Reconvened at 2:15PM

BUSINESS:

Approval of Mini Grant Applications

Scott said that McGrath and Nikolai have applied for a mini grant for FY09. The applications were reviewed.

Motion was made by Edna Peters and seconded by Heather Kopenen to accept McGrath's Mini-Grant application with the stipulation the paperwork required on questions 7 and 10 be completed and submitted to IREMSC. Motion passed unanimously.

Motion made by Edna Peters and seconded by Sylvia Pitka to accept Nikoloi's Mini-Grant application as submitted. Motion passed unanimously.

A discussion was held about Nenana's eligibility for a Mini-Grant. Scott said the IREMSC staff needs to determine whether Nenana is eligible to receive a Mini-Grant based on support they may receive as part of a municipal EMS system.

Discussion of Spring Elections

Scott said his term as Chairman will be expiring. He said the seats occupied by Jack Willard, Melinda Fielding and Yvonne Howard will be expiring. All three are willing to run again for membership in April. Scott encouraged the Board to consider candidates for Board officers and be prepared to nominate and elect them in April.

Board Donation Explanation

Dan explained the Board financial donations required in our Bylaws.

Schedule Next Meeting

The next Board meeting is in conjunction with the IREMSC Symposium at 4:30PM April 3rd and 12:00PM on April 4th.

Meeting Moved into Executive Session at 3:47PM

Meeting Moved out of Executive Session at 4:32PM

Executive Director's Yearly Evaluation

Dan was approved to receive the next salary scale step

Meeting Adjourned at 4:47PM

Respectively Submitted By:

Linda Callender, Office Manger

for

Mike Cuber, Secretary